

ARKANSAS TRAIL RIDERS ASSOCIATION, INC.

Workers Award Program

In an effort to encourage volunteerism, ATRA is instituting a Workers' Award Program.

This annual program begins January 1st of each year. The first presentation of awards was at the January 2003 business meeting and will continue at each January business meeting thereafter.

The program consists of awards for hours of volunteerism at the following levels

VOLUNTEER HOURS

- (1) 25 Hours
- (2) 50 Hours
- (3) 100 Hours
- (4) 250 Hours
- (5) 500 Hours

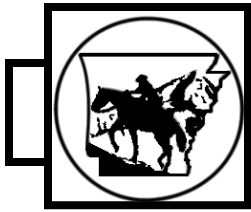
AWARD

- Patch
- Patch
- Patch and Plaque
- Patch and Plaque
- Gift Certificate (\$50.00)

In addition, a **WORKER OF THE YEAR AWARD** will be presented at each January business meeting for the most hours worked during the previous calendar year. If there should be a tie, then each Worker will receive an award.

The following guidelines for participation in the awards program:

- Awards will be based upon total hours volunteered at all ATRA functions including but not limited to work weekends, trail council meetings, booth management, competitive ride workers, and any ATRA function/event (not pleasure ride) which has been published in the Roundup on the ATRA Ride/Event Calendar.
- Hours will be maintained by each individual volunteer and submitted to the Program Chairperson for recording.
- The Program Chair must receive hours no later than November 30th, in order for a worker to be eligible for recognition and presentation of awards at the January business meeting.
- Hours must be logged on an ATRA Volunteer Hours Form which may be obtained from the Program Chair (*soon to be on the website*).
- Program Fees to come out of the general membership funds.
- The program will be reviewed each year, and in 2004 will come up for renewal.



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ATRA VOLUNTEER LOG SHEET

This program offered by ATRA is a member incentive award based upon personal achievement in representing ATRA. It is completely dependent on your honesty and accuracy in keeping a log of all hours volunteered. Please round your hours to the nearest .25 (15 minutes). This log must be turned in no later than November 30th, each year for these hours to count toward the annual awards.

Submit completed forms by Nov 30th to the Volunteer Chairperson, James Keene
1455 Roy Taylor Road
Russellville, AR 72802

Volunteer Name: _____

Service Date: _____ Place: _____

Activity Type: _____

Hours: _____

Volunteer Name: _____

Service Date: _____ Place: _____

Activity Type: _____

Hours: _____

Volunteer Name: _____

Service Date: _____ Place: _____

Activity Type: _____

Hours: _____

Volunteer Name: _____

Service Date: _____ Place: _____

Activity Type: _____

Hours: _____

Use multiple copies of forms to report all dates and service hours.